

**Partnership Application form 63rd UIA CONGRESS LUXEMBOURG CITY, LUXEMBOURG
NOVEMBER 6-10, 2019**

Please complete this form, review the terms and conditions, include payment and return it to:
UIA - Union Internationale des Avocats

**Noelia Alonso Morán, Development and Partnership Coordinator
20 rue Drouot - 75009 Paris-France**

Tel.: +33 1 44 88 55 66 – Fax. : +33 1 44 88 55 77 - Email: nalonso@uianet.org

CONTACT NAME

Company name
.....
Address
.....
City
.....
State/Region
.....
Zip code Country
.....
Telephone Fax
.....
Email
.....
Website
.....

CONTACT NAME

Details required for invoicing (if different from above)

Company Name
.....
Address
.....
City
.....
State/Region
.....
Zip code Country
.....
Telephone Fax
.....
Email
.....
Website
.....
VAT Number
.....

I certify that I am authorised to sign this application and enter into this contract for advertising on behalf of the client.

Authorised signature.

Date:

Print name:

I would like to sponsor the following items:

PARTNERSHIP**PRICE**

<input type="checkbox"/> Diamond Package	€ 30,000
<input type="checkbox"/> Platinum Package	€ 15,000
<input type="checkbox"/> Gold Package	€ 8,000
<input type="checkbox"/> Silver Package	€ 4,000
<input type="checkbox"/> Congress bags	€ 10,000
<input type="checkbox"/> Informal Evening	€ 10,000
<input type="checkbox"/> Welcome Ceremony	€ 8,000
<input type="checkbox"/> Welcome Cocktail	€ 8,000
<input type="checkbox"/> Lunch	€ 5,000
<input type="checkbox"/> First-Timers Breakfast	€ 2,500
<input type="checkbox"/> UIA Women's Network Session and Cocktail	€ 3,000
<input type="checkbox"/> Jacques Leroy Prize	€ 5,000
<input type="checkbox"/> Back cover of the Registration Congress Programme	€ 5,000
<input type="checkbox"/> Inside Front Cover of the Registration Congress Programme	€ 4,000
<input type="checkbox"/> Full Page of the Registration Congress Programme	€ 3,000
<input type="checkbox"/> 1/2 Page of the Registration Congress Programme	€ 1,800
<input type="checkbox"/> Inside Front Cover of the Final Congress Programme	€ 2,000
<input type="checkbox"/> Full page of the Final Congress Programme	€ 1,500
<input type="checkbox"/> 1/2 Page of of the Final Congress Programme	€ 1,000
<input type="checkbox"/> Gala Dinner (Price per table)	€ 4,000
<input type="checkbox"/> Lanyards (No longer available)	€ 3,000
<input type="checkbox"/> Exhibitor (9m2 booth)	€ 3,500
<input type="checkbox"/> Exhibitor (6m2 booth)	€ 2,900
<input type="checkbox"/> Main Theme	€ 4,000
<input type="checkbox"/> Working Session Commission	€ 3,000
<input type="checkbox"/> Coffee Break	€ 2,000
<input type="checkbox"/> Pens	€ 2,000
<input type="checkbox"/> Notepads	€ 2,000
<input type="checkbox"/> Conference Bag insert	€ 2,000

By signing and returning this form you agree to the terms and conditions laid out on the final page of this document. This application and contract for sponsorship of either UIA party shall become binding upon acceptance by an authorised Union Internationale des Avocats representative for the UIA Annual Congress. The UIA reserves the right to reject or terminate this application and contract for sponsorship at its sole discretion.

The firm logo in high-resolution .jpg and .eps must be emailed within one week of submitting this partnership agreement form.

Terms and Conditions 2019

> Sponsor Registration, Payment and Cancellation Policy

Application for sponsorship must be made in writing and sent via email or post using the designated application form. Sponsors will be invoiced 100 per cent of the total invoice cost upon placing the order, payable to the UIA within 30 days of the receipt of the invoice. Sponsorship will not be recognized until payment has been received in full. All sponsorship purchases are non-refundable.

> Use of space/promotional materials

Each sponsor must wear the official UIA conference badge at all times. When exhibiting, all demonstrations or other promotional activities must be confined to the limits of the area assigned to your organisation. The sponsor cannot distribute promotional materials in a meeting room or session. A company's promotional materials should not interfere with any other company's sponsorship or exhibit. Exhibitors may not assign or sub-let any space allotted to them nor may they advertise or display goods other than those manufactured or sold them in the regular course of business.

> Exhibitor passes

The maximum number of exhibitor passes allocated per booth is two. Sponsor badges will be distributed on-site during registration. Exhibitor badges must be worn at all times and they may be made out only in the name of representatives of the sponsor as shown on the sponsor registration form. The pass covers attendance to the exhibition area only. Exhibitors are not permitted to enter sessions. Exhibitors and sponsors are not permitted to invite guests to the conference or exhibition area. Exhibitors may purchase for €300 per badge (Two badges are allocated as a part of the agreement).

> Exhibition

Exhibitors are responsible for all freight, decorating and labour charges in addition to those supplied by the UIA. Information on shipping can be obtained by contacting Noelia Alonso Morán on +33 1 44 88 55 66 or email nalonso@uianet.org

> Delegate list use

The delegate list will consist of postal addresses only (no e-mail addresses, phone or fax numbers will be supplied) and may be used once only. No updated version will be supplied once a list has been purchased.

> Removal of exhibits

No exhibitor shall commence dismantling or packing products before the end of the final coffee break on the last day of the conference. It is the responsibility of each sponsor to have material packed, identified and cleared for shipment by the closing of the conference registration desk. Any items left on the booth at the end of the conference that are not packed, identified and marked for shipping will be removed and destroyed.

> Function space

It is understood that no rooms, suites or other space in the conference hotel may be used for exhibit purposes, workshops or other exhibitor sales-related use. The hosting of cocktail parties, open houses and similar exhibitor-sponsored affairs, should be checked with the UIA conference management so as not to conflict with the programme events.

> Complimentary delegate passes

Complimentary delegate passes given as part of a sponsorship agreement, can be used only by representatives of the sponsoring companies attending as delegate and are only valid for the person named on the badge. An application form must be completed to receive a complimentary delegate pass. Complimentary delegate passes must be worn at all times, they cannot be exchanged between colleagues, must not be altered or covered by any other sign. Complimentary delegate badges entitle the delegate to the same opportunities as a paying delegate. Complimentary delegate pass holders may attend the welcome party, sessions and purchase tickets for the UIA social events.

> Insurance

All exhibitors are strongly urged to obtain insurance coverage against damage or loss and public liability insurance against injury to the person or property of others. Exhibit materials should be covered from the time they are shipped, through move-in, exhibit dates, move-out and until all materials have been received at the point of origin. The exhibitor assumes full responsibility and liability for losses, damages and claims arising out of damage to exhibitor's display equipment and other property brought upon the premises of the venue and shall indemnify and hold harmless the UIA from any and all such abuses, damages and claims.

> Conference postponement or cancellations

The UIA at its discretion shall have the right to postpone or cancel the conference and shall in no way be liable to the sponsor for losses resulting from such delay or cancellation. The UIA will not be liable for fulfilment of this contract as to the delivery of exhibit space if non-delivery is due to any of the following causes: by reason of the facility being damaged or destroyed by fire, act of God, public enemy, war or insurrections, strikes, the authority of the law, or for any cause beyond the UIA's control. The UIA will, however, in the event that it is unable to hold a conference for any of the aforementioned reasons, reimburse the sponsor for the amount already paid for the sponsorship.

> Governing law and jurisdiction

All agreements shall be exclusively governed and construed in accordance with the laws of France without regard to principles of law.