

## GUEST ROOM RESERVATION FORM

### UNION INTERNATIONAL DES AVOCATS- INDIVIDUAL BLOCK

10<sup>th</sup> of February to 14<sup>th</sup> of February

Please return this form fully completed by 2<sup>nd</sup> of February to:  
Four Seasons Hotel Kuwait at Burj Alshaya, Reservations Office  
Fax: +965 2200 6200 or e-mail [Salam.radi@fourseasons.com](mailto:Salam.radi@fourseasons.com)

### GUEST – ROOM RATE

**GROUP EVENT NAME:** *UNION INTERNATIONALE DES AVOCATS - INDIVIDUAL BLOCK*  
**RATE CODE:** 230211UIA

Accommodation Type	Group Rate on Single occupancy
Deluxe Room	KWD 105
Premier Room	KWD 123

- ◆ Please note that the above rates are quoted per room, per night and are quoted on bed and breakfast basis. The above rates are subject to 15% service charge; ( 10KWD for double occupancy)
- ◆ Above group rates are NET and in Kuwait Dinars (KWD). however, this is subject to change according to the prevailing government law without prior notice.
- ◆ Any consideration or sum payable under this contract is exclusive of value added tax ("VAT"). If VAT is chargeable by law on any sum or part thereof payable for a service made pursuant to this contract, the amount of VAT chargeable by law shall be payable in addition to the sum or relevant part thereof, subject to issuance of a valid VAT invoice.

### PERSONAL DETAILS

Guest Name (Passport): \_\_\_\_\_ Telephone/ Fax: \_\_\_\_\_  
 Title (Mr./Mrs./Ms./Dr): \_\_\_\_\_ Email: \_\_\_\_\_  
 Designation: \_\_\_\_\_ Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Postal code: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Nationality: \_\_\_\_\_ Passport Number: \_\_\_\_\_

### ROOM REQUIREMENTS

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
 Special Request: \_\_\_\_\_  
 Smoking  Non Smoking  
 Room Preference: \_\_\_\_\_

### ARRIVAL DETAILS

Flight Number: \_\_\_\_\_ Flight Arrival Time: \_\_\_\_\_  
 Transportation Request:  YES  NO Visa Assistance:  YES  NO



We highly recommend that you arrange airport transfers prior to arrival in Kuwait. We offer BMW X3 series limousine at the rate of **KWD 20** per way, Mercedes E-200 at the rate of **KWD 25** per way, Mercedes S-400 **KWD 40** per way.

**Signature:**

**Date:**

1. Please note that after the hotel booking deadline **2nd of February 2023** Four Seasons Hotel Kuwait at Burj Alshaya will not be able to guarantee availability and reservations will be made subject to availability.
2. Any cancellations made within 2 days prior to arrival will be charged for a minimum of stay of 1 night(s) to the guest credit card. Subsequently no show(s) will be charged for a minimum stay of 3 night(s).
3. Should you be requiring Visa Assistance kindly read below. If not kindly sign and send back the first page only of this document.

### CREDIT CARD AUTHORIZATION

I hereby authorise Four Seasons Hotel Kuwait at Burj Alshaya to charge my credit card as specified below:

Please Circle the Appropriate Credit Card Type:

- American Express
- Visa Card
- Master Card
- Diners Club
- JCB Card

Credit Card Number: **Please DO NOT fill out, we will call to get the number over the phone**  
Exp: **Please DO NOT fill out, we will call to get the number over the phone**

Credit Card Holder: \_\_\_\_\_  
Print name

\_\_\_\_\_  
Signature

Specific types of charges, which my credit card may be used, are (please circle):

All Charges                      Room & Service Charge                      Food and Beverage                      Banquet

Other Charges (please specify) : \_\_\_\_\_

#### WHERE TO SEND THE COPIES OF THE BILLS:

Name / Company: \_\_\_\_\_

Address: \_\_\_\_\_

City & Postcode: \_\_\_\_\_



**FOUR SEASONS**  
HOTEL  
KUWAIT AT BURJ ALSHAYA

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date (dd/mm/yy): \_\_\_\_\_

*I hereby authorise the Four Seasons Hotel Kuwait at Burj Alshaya to charge my credit card for the above listed charge. I understand that the card will be charged before the application is processed and that approval of the card is a condition of the visa processing.*

**A LEGIBLE PHOTOCOPY OF THE FRONT OF THE CREDIT CARD IS MANDATORY TO AUTHORISE APPROVAL**